

APPROVED



**Pierce County Board of Health
Committee Meeting Minutes
Wednesday, February 8, 2023, 4:00 pm**
Pierce County Courthouse - County Board Room
414 W. Main St. Ellsworth, WI 54011



Present: Jon Aubart, Peter Carr, Rodney Gilles, Neil Gulbranson, Becky Kleager, Lynn Paatalo (virtual), Sharon Schulze

Absent: Jim Ashbach

Also Attending: AZ Snyder, Becky Johnson (virtual), Karen Solyntjes (minute appointee), Brittany Mora (virtual), Madigan Peterson, Becky Tomasek, Kelsi Winter (virtual), Sarah Nigbor (virtual)

1. Chair, Jon Aubart called the meeting to order at 4:02 pm. A quorum was established.
2. Motion by N. Gulbranson/R. Gilles to adopt the agenda as presented; motion carried.
3. Public Comment
There was no public comment.
4. P. Carr/R. Gilles moved to approve the January 11, 2023 Board of Health minutes as presented; motion carried.
Lynn Paatalo joined the meeting
5. Discuss/take action to approve the 2022 Annual Report.
Becky Tomasek presented the report, highlighting the revised mission, vision, DEIB statement and core values. The 2022-2025 Strategic Plan includes Workforce Development, Knowledge and Resource Management, and Outreach, Engagement, and Presence as priority areas. The 2023-2025 Community Health Improvement Plan priority areas are Mental, Social, and Emotional Wellness, as well as Thriving and Livable Communities for All. The last section outlines all the Pierce County Public Health programs and service areas. Becky noted a graph showing the increased caseload of the Birth to 3 program and the Dental Pilot program is new, with four clinics scheduled for 2023. The board commented on and complimented the quality of the annual report.
N. Gulbranson/P. Carr moved to approve the 2022 Annual Report; motion carried.
6. Discuss/take action on Immunization Fee Setting Procedure.
AZ presented the self-pay immunization fee setting procedure and the methods.
B. Kleager/R. Gilles moved to approve the Immunization Fee Setting Procedure; motion carried.
7. Presentation on Substance Use Trends in Pierce County.
Becky Tomasek presented substance use trends in Pierce County and compared them to WI statewide trends.

8. Presentation on Reaccreditation 2026 planning.

Madigan Peterson presented Pierce County Public Health's accreditation history and the reaccreditation timeline. The timeline displays the domains distributed across the months and years, allowing time for review before final submission in 2026, reaccreditation in 2027.

9. Presentation on Knowledge Management Platform.

Becky Tomasek presented. Although the department has strong policies and procedures, the organization of these documents and accountability for reviewing and updating is an area of opportunity. DocTract is the platform we want to move forward with. DocTract can house all policies & procedures, department documents, and resources. It is easy to search, web-based, and final drafts of documents have less tendency for accidental changes or deletions. We will be able to track staff viewing of policies and documents, conduct quizzes, generate compliance reports, and training & orientation will be streamlined and easier to track.

There is a one-time set-up fee of \$950 and an annual cost of approximately \$4,900.

10. Discuss Q4 2022 Performance Management Dashboard

AZ and Madigan Peterson presented the results from the last quarter of 2022. Goals and measures for 2023 will be more representative of the work we are doing.

11. Discuss/take action to close the Public Health offices for three hours on Friday, March 24th for an All Staff Training.

N. Gulbranson/ P. Carr moved to approve closing the Public Health offices for three hours on Friday, March 24th for All Staff Training; motion carried.

12. Director/Health Officer's report:

a. Financial Update - AZ reported that the 2022 financials are not yet closed out yet.

We will be awarded an infrastructure grant (\$139,000 total over five years) and will develop a budget for that once we received the contract.

b. Communicable Disease update - AZ reported an increase in Strep A infection among school-age children. We want to avoid invasive Group A Strep infection in all ages. Our long-term care facilities have reported several COVID-19 outbreaks and enteric diseases. Influenza in WI and the western region of WI is below baseline, which is good news. In 12 states, an artificial tears product has been recalled and taken off shelves as it was linked to cases of extremely drug-resistant pseudomonas infection. No cases have been identified locally. Massachusetts has the first two US cases of extremely multi-drug-resistant gonorrhea. It is resistant to all five classes of antibiotics typically used. The federal Public Health Emergency is to expire in the spring. This will have an impact on the cost of some therapies and vaccines. Changes to DHS 144 came into effect on February 1st. These changes better align student immunization requirements with national recommendations. Parent attestation of previous varicella infection will no longer be accepted in place of vaccination or another type of exemption.

13. Future agenda items: None mentioned

14. Future meeting date and time is March 8, 2023, at 4:00 pm.

15. P. Carr/ R. Gilles made a motion to adjourn. Chair, J. Aubart adjourned the Board of Health meeting at 5:13 pm.